

530-E Drug Screen Findings



Student Name (printed)

Student ID

Program Administrator (printed)

Program

Brief description of findings identified on the student's drug screen:

If allowed to continue after a positive drug screen, additional action to be taken (i.e., random drug screening, etc.)

Students wishing to dispute the drug screen results must initiate a formal dispute within five (5) business days of notification by the Program Administrator.

- Student must contact program administrator and state that he/she is requesting a re-test.
- The program administrator or the Vendor will provide the drug re-test package code to the student. **This does NOT initiate a new drug test; it is a re-test of the original specimen.**
- Cost of the re-test must be paid by the student when ordering the new drug test.
- Vendor will coordinate testing of the same specimen at a different lab.
- If the result is overturned, Vendor will refund the money to the student.

Student Signature

Date

Program Administrator Signature

Date

Program Administrator:

- ☐ Uploads 530-E *Drug Screen Findings* and 530-F *Student Waiver – Criminal Background/Drug Screen* (if student is allowed to continue in program) to administrator portal of student's CastleBranch account.
- ☐ Enters custom roster note in student's CastleBranch account stating paperwork is on file for positive drug screen
- ☐ Communicates subsequent random drug test requirement as required, and monitors for compliance
- ☐ Provides original documentation to Clinical Compliance Coordinator

Office: Academic Affairs

Date: 6/15/21

Upload to Admin Portal of Student's CB Account/share with Clinical Compliance Coordinator